

These documents are USED to start the application process:

\$30.00 Money Order for Credit/ Criminal Background Check for anyone 18 years or older

- **Identification of household members:**
 - **Social Security Card (s)**- For everyone living in the unit
 - **Birth Certificate (s) or Passport**- For everyone living in the unit
 - **Driver License or State ID**- For everyone 16 or older living in unit

- **Verification of all income for the next 12 months- Includes all possible income:**
 - Company name and number to verify any Wages or can use 6 recent and consecutive paystubs
 - Current Social Security Benefit Letter/SSI Letter
 - 6 month print of Child Support Payments
 - Current Tanif Letter for Cash Assistance
 - Updated Pension Letter
 - VA Benefit Letter

- **Asset Information-**
 - Where you bank and approximate balances in accounts

- **Bankruptcy**- Discharge sheet if filed in last 10 years (Must be discharged and provide document)

- **Divorce Papers**- If divorced in last 10 years (Must be discharged and provide document)

- **Landlord History**- Previous 2 years and must have landlord name and phone number

- **Student Status**- Please ask about the restrictions regarding full time student status

An Application will not be completed if the Application Fee and Identification Documents are not brought to your appointment!